

Human Resources Policies & Procedures

Subject: Environmental Policy

Updated: March 2011

Waste Watch Environmental Policy

Waste Watch is a UK environmental charity working to change the way people use the world's natural resources. Our vision is a world where people use resources effectively, live sustainably and make a positive contribution to the environment.

We advise, educate and support people to make changes to their lives that will reduce their environmental impact and improve their quality of life. At Waste Watch we have a social and environmental responsibility to continuously reduce our own impact on the natural world.

Through our environmental actions we aim to:

Management

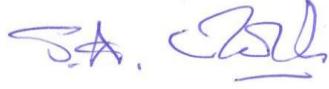
- Comply with all environmental legislation applicable to our business.
- Appoint an individual and a steering group to lead our work to reduce our impact on the environment.
- Strengthen our proven environmental credentials by achieving Green Mark certification and PQASSO quality mark assurance.
- Ensure that our environmental procedures and principles are fully communicated and understood by all our staff and volunteers.
- Work closely with our landlord to promote environmental good practices for all other tenants in our building.

Practices

- Carry out an annual, internal, environmental audit of our operations covering energy, water, waste and recycling, transport and procurement.
- Apply the principles of the waste hierarchy to all our activities.
- Take active steps to prevent waste being produced in the first place.
- Recycle the majority of our waste streams, which include: aluminium; paper; plastic; batteries; cartridges; furniture; and food leftovers.
- Buy only recycled, ethically-sourced, Fairtrade and organic products for office use.
- Take account of the environmental credentials of all our suppliers and services when procuring goods and services.
- Minimise energy use in our office through implementing energy-efficient practices and raising awareness amongst staff.
- Reduce transport emissions by encouraging staff to use public transport, cycle or walk when travelling to work or on Waste Watch business.

- Follow our food policy to ensure food bought by our staff while at work meets our food sustainability criteria.

The policy will be reviewed annually so it is up to date and reflects changes to Waste Watch's operations.



Signed:

Stewart Crocker, Executive Director

Date: 31.03.2011